



BRIDE'S NAME: \_\_\_\_\_

WEDDING DATE: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**WEDDING DAY INFORMATION:**

ARRIVAL TIME: (NOTE: ARE THERE ANY RESTRICTIONS AS TO WHEN YOU'RE ALLOWED ON VENUE PREMISES?)

\_\_\_\_\_

LOCATION OF SERVICES ON WEDDING DAY (NAME/ADDRESS/PHONE):

\_\_\_\_\_

\_\_\_\_\_

TIME SERVICES NEED TO BE **COMPLETED** BY:

(NOTE: PLEASE ALLOW TIME FOR DRIVING, GETTING DRESSED & PHOTOGRAPHS)

\_\_\_\_\_

NAME & SERVICE REQUESTED EX: MARY HAIR + MAKEUP, SARAH MAKEUP ONLY ETC

**BRIDE**

\_\_\_\_\_

**MOTHER OF BRIDE**

\_\_\_\_\_

**MOTHER OF GROOM**

\_\_\_\_\_

**BRIDESMAIDS**

1- \_\_\_\_\_

2- \_\_\_\_\_

3- \_\_\_\_\_

4- \_\_\_\_\_

5- \_\_\_\_\_

6- \_\_\_\_\_

**JR. BRIDESMAIDS**

1- \_\_\_\_\_

2- \_\_\_\_\_

**FLOWER GIRLS**

1- \_\_\_\_\_

2- \_\_\_\_\_

**WEDDING DAY LOGISTICS:**

DAY OF THE WEDDING, THE HAIR + MAKEUP WILL BE DONE FOLLOWING A SCHEDULE. THE BRIDE MUST COMMUNICATE THE IMPORTANCE OF BEING **ON TIME AND** PROPERLY PREPARED. IN THE EVENT THAT THE BRIDAL PARTY/BRIDE ISN'T PREPARED BY AGREED ARRIVAL TIME, AN ADDITIONAL CHARGE OF \$30 PER EVERY 30 MINUTES OF IDLE TIME WILL BE APPLIED. EVERY PERSON GETTING THEIR HAIR DONE IN AN UPDO, HALF-UP STYLE, OR CURLS MUST HAVE THEIR HAIR ALREADY **BLOWN DRY.** THE STYLIST WILL NOT ALLOW TIME FOR THIS. IF SUCH A CASE ARISES, THE STYLIST WILL CHARGE EXTRA TO BLOW DRY + \$20 (IF TIME PERMITS.) THE BRIDE MUST CONFIRM AND COMMIT TO THE NUMBER OF SERVICES STATED ABOVE. CHARGES WILL INCLUDE ALL PEOPLE STATED ABOVE. THE STYLIST NEEDS A DESIGNATED SPACE TO SET UP WHEN ON LOCATION. THE BRIDE IS RESPONSIBLE FOR CLEARING AN AREA BEFORE THE STYLIST ARRIVES. THE STYLIST WILL NOT BE HELD LIABLE FOR ANY INJURIES THAT SHOULD ARISE WHILE ON LOCATION.

\*BRIDE MUST COVER PARKING FEES FOR STYLIST SHOULD THERE BE ANY ON LOCATION.

**SCHEDULE CHANGES/ADDITIONS OF SERVICES:**

THE REQUESTED NUMBER OF SERVICES LISTED IN THE CONTRACT IS THE NUMBER OF SERVICES SECURED. ADDITIONAL SERVICES, SHOULD TIME PERMIT, MAY BE REQUESTED NO LATER THAN 60 DAYS PRIOR TO THE EVENT AND ARE BASED UPON AVAILABILITY.

**FORCE MAJEURE:**

NEITHER PARTY SHALL BE DEEMED TO BE IN DEFAULT OF ITS OBLIGATIONS HEREUNDER IF AND SO LONG AS IT IS PREVENTED FROM PERFORMING SUCH OBLIGATIONS BY ANY ACT OF WAR, HOSTILE FOREIGN ACTION, NUCLEAR EXPLOSION, RIOT, STRIKES, CIVIL INSURRECTION, EARTHQUAKE, HURRICANE, TORNADO, OR OTHER CATASTROPHIC NATURAL EVENT OR ACT OF GOD.

**DEPOSIT:**

**\$150 DEPOSIT IS REQUIRED AS A RETAINER TO SAVE THE DATE & GOES TOWARDS FINAL BALANCE. DEPOSIT IS NON REFUNDABLE. \*NOT UNTIL BOTH CONTRACT AND DEPOSIT ARE OBTAINED IS YOUR DATE ACTUALLY SECURED.**

**TRIAL:**

I UNDERSTAND TRIALS ARE HELD AT DANA'S HOME WORK STUDIO IN MATTHEWS, NC. I UNDERSTAND TRIALS ARE HELD:

TUESDAY 8-10:30 AM

THURSDAY

SUNDAY

\_\_\_\_\_ (INITIAL)

**ADDITIONAL ARTISTS:**

I UNDERSTAND ADDITIONAL ARTISTS BEING BROUGHT ON TO WORK MY WEDDING ARE INDEPENDENT CONTRACTORS AND ARE TO BE PAID SEPARATELY. ARTISTS ARE TO BE PAID 7 DAYS PRIOR TO THE WEDDING VIA VENMO/CHECK.

\_\_\_\_\_ (INITIAL)

**ADDITIONAL ARTIST FEE:**

THERE WILL BE AN ADDITIONAL ARTIST FEE APPLIED TO THE BALANCE OF \$100 PER ADDITIONAL ARTIST. THIS FEE COVERS MY FINDING + SECURING STYLISTS AS WELL AS COORDINATING SCHEDULES AND INVOICE.

\_\_\_\_\_ (INITIAL)

**FINAL PAYMENT:**

THE BRIDE AGREES TO PAY THE REMAINDER OF THE BALANCE 7 DAYS PRIOR TO THE WEDDING. THE **TOTAL AMOUNT DUE IS BASED ON THE WEDDING DAY SERVICES REQUESTED.** PAYMENT ACCEPTED: ZELLE, APPLE PAY, GOOGLE WALLET, VENMO, SQUARE CASH, CHECK.

**TRAVEL:**

TRAVEL IS COMPLIMENTARY (ANYTHING WITHIN 25 MILES OF MATTHEWS) AFTER 25 MILES, TRAVEL IS \$.75 PER ADDITIONAL MILE(ROUND TRIP MILEAGE.)

**CONTRACT & DEPOSIT ARE DUE WHEN BOOKING A WEDDING. FAILURE TO DO EITHER WILL RESULT IN THE WEDDING DATE BEING RE-RELEASED AND MADE AVAILABLE TO THE PUBLIC ON A FIRST COME, FIRST SERVED BASIS.**

“I, \_\_\_\_\_ (PRINT NAME) UNDERSTAND AND AGREE TO ALL THE CONDITIONS STATED IN THIS CONTRACT”.

TRAVEL: \_\_\_\_ MILES OVER COMPLEMENTARY 25 MILES X \$.75= \_\_\_\_\_

TOTAL \$ \_\_\_\_\_